



JOB OPENING

Ministry Assistant for Audio/Video Production

Clairemont Lutheran Church / Iglesia Luterana Clairemont, a neighborhood Christian church in the North Clairemont community of San Diego, is seeking a part-time Ministry Assistant to oversee our Audio/Video production needs.

Responsibilities:

- Supervises audio and video volunteers for worship gatherings and other events at the church campus
- Recruits and trains a/v volunteers
- Schedules a/v volunteers for Sunday morning worship (at least two separate worship gatherings) and other events
- Scheduling worship live streams on YouTube and managing YouTube channel
- Editing video, posting Sermon excerpts on YouTube and church website
- Create and edit graphics for worship live stream and other video content
- Manages audio and video equipment, including but not limited to, performing regular software updates, cleaning, organizing, storage, researching/recommending upgrades, etc.
- Filming/recording b-roll, recording staff and church members interviews, editing video for publication on YouTube, Social Media, website, etc.

Requirements:

- Must be available Sundays mornings (at least two Sundays off each year can be arranged)
- Available for special worship times as needed, including but not limited to Ash Wednesday, Maundy Thursday, Good Friday, Christmas Eve
- Intermediate familiarity with Windows-based computer systems
- Experience in using Adobe Creative Suite (Adobe Photoshop, Premiere, Audition, etc.)
- Video experience (setting up cameras, framing shots, editing, etc.)
- Experience with various live streaming technologies and platforms (OBS Studio, BlackMagic Design ATEM, PTZ cameras, YouTube, etc.)
- Audio experience (setting up mics, setting up monitors, live sound mixing, etc.)
- Must be able to lift or carry 50 pounds
- Must be able to sit or stand for extended periods of time
- High School Diploma or equivalent (Associate's Degree or higher preferred)
- Have a team player attitude, able to take direction from staff and church leaders

This position reports directly to the Senior Pastor.

Must be willing to support the mission, vision and welcoming statements of Clairemont Lutheran Church / Iglesia Luterana Clairemont.

Bilingual (English/Spanish) a plus, but not required.

Must be authorized to work in the United States and willing to submit to a background check.

To apply: send a cover letter or professional statement and a resume detailing your applicable experience to media@clairemontlc.org. Applications without resumes may not be reviewed.